

APPLICATION FOR USE OF FACILITIES

Andrews University is happy to have its facilities used for services and meetings that will bring people together. In the spirit of responsibility and commitment we ask all groups who use the facilities to abide by the contract. This form should be turned in and approved at least **ONE WEEK PRIOR** to your function. Please circle which facility you would like to use:

Johnson Gymnasium: \$75 per hour or maximum charge of \$350 per day.

- Basketball Courts
- Volleyball Courts
- Badminton Courts
- Pickleball Courts
- Conference (Seating for 900 participants)

Athletic fields: \$35.00 per hour

- Softball Field
- Soccer Field
- Flag Football Field
- Track

User/Organization: _____

IDC #: _____

(Must have IDC number or a \$100 cash deposit)

Faculty Sponsor: _____

Phone #: _____

Person in charge: _____

Phone #: _____

Address of person in charge: _____

Type of function: _____

Group size: _____ Date Wanted: _____ Time: _____ to _____

Set-up time wanted: Date: _____ Time: _____ to _____

Reason for facility use: _____

NO WORK DONE DURING THE SABBATH HOURS!!!

No Food: Johnson Gymnasium is for recreational use only. Please ensure that your group does not bring food into our facility.

CONTRACT: I have read the policies and guidelines for the facility usage and agree to abide by all the conditions outlined herein.

If any damage to the facility property occurs in connection with this function, I agree to be responsible for the cost of damages or replacement, whichever is stipulated by the Athletic Department. If any heavy cleaning is required for which the Athletic Department has to pay an extra custodial fee, or if any other expenses are incurred, I agree to be responsible for any and all additional charges.

Signature: _____ Date: _____